



Our Lady's Catholic Primary School

'Living and Learning in Faith'

17th September 2020

Dear Parents and Carers,

Changes to the Start and End of the School Day

Thank you for your co-operation and support since the reopening of school – this has enabled our systems and procedures to run smoothly and ensured all children have had a positive start to the term.

Each Year Group has its own start and finish times which have been spaced at ten minute intervals so that Year Group Bubbles can be kept apart from other groups. Thank you for adhering to these timings. As most children are arriving or being collected at their allocated time, we no longer need to keep these timings at ten minutes. Therefore, **from Monday 21st September**, these will be reduced to five minute intervals. This will hopefully reduce the amount of time that you need to wait at the school gates, as well as meaning that the school day can start promptly at 9:00am.

The gates will be closed in between each time slot, so if you miss your allocated time, you will need to join the queue for the next slot.

	Year R	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Start	8:55	8:50	8:45	9:00	8:55	8:50	8:45
Finish	3:25	3:20	3:15	3:30	3:25	3:20	3:15

The school gates will close promptly at 9:00. If your child arrives after this time, you will need to come to the Main Gate, where the School Office will let your child in.

The same procedures will still apply for siblings. If you have children in more than one year group, you will be able to drop them off at the same time – please bring them at the start time of the first child. For example, if you have a child in Year 2 and Year 3, please come at 8:45 with both children. Class teachers will be in class from 8:40 for SODA (Start of the Day Activities), as they have done previously.

Equally, you will be able to pick up your children at the same time. Please arrive at the later finish time. For example, if you have a child in Year 2 and Year 3, please arrive at 3:30 to collect both children.

Infants must arrive through the Main Gate, and Juniors must arrive through the Junior Gate. If you have children in both the Infants and the Juniors, please drop off your Infant child first.

Please note: children are not supervised outside the gate so please do not leave them until they have entered the school premises.



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You will have noticed that class teachers are now meeting and greeting children in their class, as well as dismissing them at the end of the day. This also provides an opportunity for teachers to see parents (at a social distance). Thank you for your patience whilst teachers are familiarising themselves with faces at the gates.

We are continuing to request that children bring as little as possible to school. On your child's PE day, they need to come to school in their PE kit, and they will remain in their kit all day. Please do not send PE bags into school. Reading books will be issued on a Monday and collected on a Thursday. Please only send book bags into school on a Thursday.

	Year R	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
Wear PE kit to school	Monday Friday	Tuesday Wednesday	Thursday	Wednesday	Tuesday	Wear uniform; bring swimming kit on Friday	Monday
Bring Book Bag	Thursday	Thursday	Thursday	Thursday	Thursday	Thursday	Thursday

Any children showing any signs of Covid-19 **must** be collected immediately. Dependent on the outcome of any test, it may then be that the rest of the 'bubble' needs to isolate for 14 days. We appreciate that at this time of year, it is not uncommon for children to have colds, sore throats or flu. In order for our staffing to remain as high as possible, we must mitigate risk by ensuring that children or staff who are unwell do not attend school. The guidance on vomiting and diarrhoea remains the same – return to school 48 hours after the last bout.

Thank you for your ongoing support and understanding.
With very best wishes,

A M Core

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